



Briefing for

Headteachers and Chairs of Governors

30th June 2021 and 1st July 2021

"By working together, we can create something bigger and better than we could do separately" Hallam Diocesan Headteachers – June 2021

OPENING PRAYER

Father, we seek the guidance of the Holy Spirit in the business that is before us.

In planning for the future, give us vision.

In dealing with people, give us love.

Help us in all things to honour your name, to advance your kingdom and to carry out your will.

We ask this through Christ our Lord. Amen.



Presentation Structure

- Opening prayer
- Introduction from Directors
- Meeting protocols
- Progress to date on the CMAT programme

Catholic Life and Ethos Theme Group

School Improvement Theme Group

- Governance Arrangements
- Scheme of Delegation Principles
- Developing the governance arrangements together

Managing Finances in the CMAT

- Looking ahead key events and milestones
- Feedback
- Closing prayer



WHY?

"To ensure the protection and growth of Catholic education by providing high quality provision for all children that is inclusive and equitable and by becoming the employer of choice especially for those committed to Catholic education".

- Stronger and wider collaboration through a shared vision and values: CMATs build on existing strengths and expertise, such as specialist hubs, teaching schools, NLEs, NLGs which can be scaled up so that benefits are felt by all schools. Core values are shared, particularly relating to ethos and wellbeing.
- **Deepening of distinctive ethos**: A Catholic MAT has a strong shared ethos and set of values which are embedded in all aspects of the CMATs work.
- **Stronger Strategic Leadership:** School leaders and teachers can combine their knowledge and planning abilities to work on challenges and solutions together. Governors and Directors can draw on each other's experience to formulate strategic approaches.
- **School Improvement Strategy:** A strategy designed around the needs of the schools in the CMAT can be flexed according to immediate need and expertise made available for school to school support.
- Access to Specialist Resources: With the resources available in a CMAT, specialist knowledge can be accessed in many different areas, spanning academic, extra-curricular and operational functions.
- Access to Funding Streams: CMATs are well-placed to propose wide ranging projects which attract government funding for the benefit of many schools. The Schools Condition Allocation is also allocated at CMAT level in a large CMAT providing opportunities for taking a strategic approach to funding capital works and improvements to the learning environments.



WHY?

- **High Quality Professional Development:** This can be organised across multiple schools, thus spreading the cost per school and upskilling as many individuals as possible per session.
- Career Development: Every member of staff has access to career planning support. Succession planning becomes strategic with opportunities brokered across the CMAT.
- **Shared Accountability:** As a Trust represents multiple schools, it is in its interest (and duty) to raise the profile of each, in line with raising expectations.
- **Delivering Economies of Scale:** A Trust is able to purchase as a whole (not just procurement of goods and services but back room services), thereby achieving economies of scale not achievable by schools as individuals. With ever tightening budgets, this can help schools free up resources and time to allocate to teaching and learning.
- **Reducing Duplication of Effort:** Through centralization of services, CMATs reduce significantly duplication of effort in areas such as financial returns, processes and audit.
- Access to Data to inform decisions: The CMAT has access to trust wide data where trends can be identified and interventions targeted, for example on standards, staff and pupil wellbeing.
- Reducing Policy Burdens: CMATs provide a large number of central policies and procedures for core business services, freeing up governor and leadership time to focus on their school's priorities.
- **Supporting Compliance duties:** MATs provide support for complaints, data protection, freedom of information, HR procedures, ensuring that no school is exposed to unnecessary risk from procedural errors.



Feedback 1: All benefits will accrue over time. Which of these would you want to see the CMAT prioritising in Year 1?

TWO HIGHLY EFFECTIVE MULTI-ACADEMY TRUSTS WORKING IN PARTNERSHIP TO ACHIEVE ONE VISION

Our Principles:

Moral Catholic

Values



Working Together



Strong
Leadership
&
Governance



- ✓ Bespoke for The Diocese of Hallam
- ✓ Move at pace but MUST be right no cliff edges
- ✓ Fully compliant from Day One
- ✓ School Improvement Advancement
- ✓ Financial Going Concern
- ✓ Build on best practice within Family Cluster of Schools already taking place
- ✓ CMAT to CMAT support
- ✓ Clear growth plans and timelines
- ✓ Lessons learnt!



Purpose

Feedback 2: Building on best practice within Family Clusters. What do our Families of Schools do best which the CMAT should replicate and further develop?

We are here!





Spring Term 2021 Spring & Summer Terms
2021

Autumn Term 2021 Spring Term 2022 Summer 8 Autumn Terms 2022

1. Engage

All stakeholders, Trustees, RSC, Schools, HSPAT, legal teams

Common
Understanding &
Vision

2. Build

Compliance, capacity, blueprint, support, legal structures, road maps, Directors, CEO

Foundations beginning to be laid

3. Align

Contracts, central team structures, systems, director and governor training, CFO

Ready to work as 2 x large CMATs

4. Join

SATs into MAT, Schools to academies according to road maps

CMATs are formed in Phase 1

5.Grow

Growth according to road maps

CMATs are finalised in Phase 2

CMAT Sandwich

Strategy and Direction

BISHOP TRUSTEES MAT STEERING GROUP CMAT DIRECTORS CEOS CFOS

Sharing the vision, leading the project, taking feedback, enabling, recruiting to key posts, keeping on track, the Common Good, setting up the Companies, Articles of Association

Building the CMATs

CMAT DIRECTORS THEME GROUPS SCHOOLS' DEPARTMENT HEADTEACHERS CHAIRS OF GOVERNORS GOVERNORS STAFF CEOs CFOs

What will it look like? What will it feel like? Making it bespoke for us, using and retaining talent, supporting the most vulnerable, school improvement, catholic life, making governance arrangements work, central structures, shared services

Process, Advice, Compliance

MAT DEVELOPMENT GROUP DFE Regional Schools Commissioner LEGAL ADVISER RECRUITMENT ADVISER

Mandatory requirements, basic structure and framework, learning lessons, national best practice, latest DfE requirements, accessing grant funding, gaining approvals, co-ordinating legal work, advising Diocese of Hallam, communication of key messages, road maps, phasing and timing, providing capacity, support to schools, due diligence, arranging training, handing over





Road Maps informed by Due Diligence and assessing the risks so far...

- ✓ Keeping Families of Schools Together in CMATs
- ✓ Leadership Capacity
- ✓ Addressing immediate needs
- ✓ Working with SRMA
- ✓ Pupil Numbers
- ✓ National Funding Formula
- ✓ Birth rates
- ✓ Capacity for onboarding of schools into the CMATs



- ✓ Harnessing expertise
- ✓ Building on what is working well
- ✓ Sustainable growth
- ✓ School context
- ✓ Current Budgets
- ✓ 3 Year Budget Forecasting
- ✓ Reserves position
- ✓ Benchmarking



Two highly effective CMATs working in partnership to achieve one vision in the Diocese of Hallam...

St Clare Catholic Multi Academy Trust			
School	Туре	Status	Family
All Saints	11-18	Academy	Sheffield
Notre Dame	11-16	Academy	Sheffield
Sacred Heart	Primary	Academy	Sheffield
St Ann's	Primary	Academy	Sheffield
St John Fisher	Primary	Academy	Sheffield
St Joseph's	Primary	Academy	Sheffield
St Marie's	Primary	Academy	Sheffield
St Mary's	Primary	Academy	Sheffield
St Patrick's	Primary	Academy	Sheffield
St Thomas More	Primary	Academy	Sheffield
St Catherine's	Primary	Academy	Sheffield
St Thomas of Canterbury	Primary	Academy	Sheffield
St Wilfrid's	Primary	Academy	Sheffield
Emmaus	Primary	Academy	Sheffield
St Theresa's	Primary	VA	Sheffield
Holy Trinity	3-16	Academy	St Pius
St Pius	11-16	VA	St Pius
Holy Rood	Primary	VA	St Pius
St Helen's	Primary	VA	St Pius
St Michael & All Angels	Primary	VA	St Pius
Sacred Heart Goldthorpe	Primary	VA	St Pius
St Alban's, Denaby	Primary	VA	St Pius
St Joseph's, Rawmarsh	Primary	VA	St Pius
Our Lady & St Joseph's	Primary	VA	St Pius

- ✓ Consistent governance arrangements
- ✓ Common systems and processes
- ✓ Diocesan support and oversight

Children and young people at the heart of decision making



 ✓ Access to capacity, expertise, CPD, support brokered through collaboration

St Francis Catholic Multi Academy Trust			
School	Туре	Status	Family
St Mary's High School	11-18	Academy	Derbyshire
Immaculate Conception	Primary	Academy	Derbyshire
St Joseph's, Staveley	Primary	VA	Derbyshire
St Mary's Primary	Primary	VA	Derbyshire
McAuley High School	11-18	Academy	Doncaster & Notts
Holy Family, Stainforth	Primary	Academy	Doncaster & Notts
St Mary's Edlington	Primary	VA	Doncaster & Notts
St Francis Xavier	Primary	VA	Doncaster & Notts
Our Lady of Perpetual Help	Primary	VA	Doncaster & Notts
St Joseph & St Teresa's	Primary	VA	Doncaster & Notts
Our Lady of Sorrows	Primary	Academy	Doncaster & Notts
St Joseph's Rossington	Primary	Academy	Doncaster & Notts
St Joseph's Retford	Primary	Academy	Doncaster & Notts
Our Lady of Mount Carmel	Primary	VA	Doncaster & Notts
St Peter's	Primary	VA	Doncaster & Notts
St Patrick's Bircotes	Primary	VA	Doncaster & Notts
Holy Family, Worksop	Primary	VA	Doncaster & Notts
St Bernard's	11-16	Academy	St Bernard's
St Joseph's Dinnington	Primary	Academy	St Bernard's
St Bede's, Rotherham	Primary	Academy	St Bernard's
St Gerard's, Thrybergh	Primary	Academy	St Bernard's
St Mary's Herringthorpe	Primary	Academy	St Bernard's
St Mary's Maltby	Primary	Academy	St Bernard's



	All Saints	11-18	Academy	March	Sheffield
	HSPAT Emmaus	Primary	Academy	March	Sheffield
	HSPAT St John Fisher	Primary	Academy	March	Sheffield
	Notre Dame	11-18	Academy	March	Sheffield
.	Sacred Heart	Primary	Academy	March	Sheffield
≺	St Ann's	Primary	Academy	March	Sheffield
CMA	St Catherine's	Primary	Academy	March	Sheffield
	St Marie's	Primary	Academy	March	Sheffield
2	St Mary's	Primary	Academy	March	Sheffield
Clare	St Patrick's	Primary	Academy	March	Sheffield
25	St Thomas of Canterbury	Primary	Academy	March	Sheffield
S	St Wilfrid's	Primary	Academy	March	Sheffield
	HSPAT Holy Trinity	3-16	Academy	March	St Pius
	St Alban's, Denaby	Primary	VA	April	St Pius
	St Joseph's, Rawmarsh	Primary	VA	April	St Pius
	St Pius	11-16	VA	April	St Pius

St Joseph's	Primary	Academy	Sheffield
St Theresa's	Primary	VA	Sheffield
St Thomas More	Primary	Academy	Sheffield
Holy Rood	Primary	VA	St Pius
Our Lady & St Joseph's	Primary	VA	St Pius
Sacred Heart Goldthorpe	Primary	VA	St Pius
St Helen's	Primary	VA	St Pius
St Michael & All Angels	Primary	VA	St Pius

Phasing may change subject to the circumstances of individual schools

– what is right for each school as part of the whole

HSPAT St Joseph's	Primary	Academy	March	Doncaster & Notts
HSPAT Our Lady of Sorrows	Primary	Academy	March	Doncaster & Notts
St Francis Xavier	Primary	VA	April	Doncaster & Notts
Holy Family, Stainforth	Primary	Academy	March	Doncaster & Notts
St Mary's Edlington	Primary	VA	April	Doncaster & Notts
McAuley High School	11-18	Academy	March	Doncaster & Notts
St Mary's Maltby	Primary	Academy	March	St Bernard's
St Joseph's Dinnington	Primary	Academy	March	St Bernard's
St Bede's, Rotherham	Primary	Academy	March	St Bernard's
St Bernard's	11-16	Academy	March	St Bernard's
St Mary's Primary	Primary	VA	April	Derbyshire
Immaculate Conception	Primary	Academy	March	Derbyshire
St Mary's High School	11-18	Academy	March	Derbyshire
St Joseph's Retford	Primary	Academy	March	Doncaster & Notts
Holy Family, Worksop	Primary	VA	April	Doncaster & Notts

St Peter's	Primary	VA	Doncaster & Notts
Our Lady of Mount Carmel	Primary	VA	Doncaster & Notts
St Mary's Herringthorpe	Primary	Academy	St Bernard's
St Gerard's, Thrybergh	Primary	Academy	St Bernard's
St Patrick's Bircotes	Primary	VA	Doncaster & Notts
St Joseph & St Teresa's	Primary	VA	Doncaster & Notts
Our Lady of Perpetual Help	Primary	VA	Doncaster & Notts
St Joseph's, Staveley	Primary	VA	Derbyshire



Feedback 3: Let us know your views on the phasing? Is this right for your school – have we missed anything?

CATHOLIC LIFE AND ETHOS UPDATE

Purpose: To develop a proposal or proposals for embedding Catholic Life & Ethos into all aspects of the new Diocese of Hallam Catholic MATs

- Over 40 participants so far, drawn from across the diocese
- Have met in Sub-groups Primary, Secondary, Clergy, Governors/Steering, Joint RC/CofE Schools
- Representatives from each considered a first draft of how to address tasks, highlighting key issues
- First draft of a 'Blueprint' produced, and discussed by the whole group
- Suggestions for Amendments and Additions gathered
- Second draft being created at present, before further consultation



CATHOLIC LIFE AND ETHOS UPDATE

Emerging document(s) likely to include:

Proposals for both CMATs to embed the Catholic Life and Ethos

These will be 'non-negotiables' for each organisation

Proposals for all schools to embed the Catholic Life and Ethos

Supplementary Guidance on:

- Mission and Vision Statements
- St Francis and St Clare: How their lives, example and teaching can inspire our CMATs
- Gospel Values: Understanding the full meaning of this phrase in our Catholic Mission
- Chaplaincy: What does chaplaincy entail in our schools?

Key Priority Areas emerging

- Mission Statements
- Formation/ professional development
- Link with Religious
 Education: 'Core of the
 Core' curriculum
- Prayer and Liturgy/ Chaplaincy



Feedback 4: Are there other areas of supplementary guidance that the group should offer to CMATs and schools?

SCHOOL IMPROVEMENT THEME GROUP UPDATE

Purpose

To develop a proposal or proposals for delivery of a MAT wide School Improvement Strategy which meets the needs of and is accessible to all schools in the Diocese of Hallam, addressing immediate needs and the needs of the newly formed MATs.

- 19 members including Secondary and Primary Headteachers with NLE's, SLE's and LLE's
- Group have met 5 times
- Successful CEO's of other MAT's have been invited to present their School Improvement Strategy to the group
- Presentation to Diocesan Headteachers on 17th June
- Charged with a number of tasks from the Terms of Reference

Tasks

- 1. Devise and articulate the vision for School Improvement for all schools within the Diocese of Hallam MAT infrastructure
- 2. Audit the current capacity of effective school improvement across the Diocese
- 3. Propose immediate school improvement support for identified schools from within current capacity
- 4. Devise and propose a school improvement delivery mechanism that will include:
 - a. leadership structures for MAT school improvement
 - b. system wide CPD/CPLD structures including embedding the teacher career frameworks
 - c. robust monitoring and evaluation infrastructure that will be used to support the formation of school and MAT improvement programmes



Each CMAT with capacity via DfE accreditation already in place.....



Designation	Details			
Associate Research School	Research lead and team of Evidence Leads in Education.			
EdTech Demonstrator	Support with remote education and	d longer term EdTech strategy.		
English Hub	Hub lead, 5 literacy specialists. Streen	ong track record in improving early		
Maths Hub	Hub lead, x teaching for mastery specialists. Established hub with regional impact.			
SCITT	100+ trainees per year. Mentors. ECF.			
NLE	4 NLEs			
LLE	6 LLEs			
SLE	39 SLEs	Diocese of Hallam is in a		
Evidence Leads	2	strong position to drive		
NCETM Professional Development Lead	2	school improvement with		
RE Lead Teacher	16	internal capacity		
Literacy Specialists	10			
NLG	2			

Current Profile of Our Schools



Current Ofsted Grade	Diocesan Schools		
Outstanding	6		
Good	34		
Requires Improvement	5		
Inadequate	2		

Diocesan Schools

85.1% Good or Outstanding
National Average = 86%
All schools moving in the right
direction
1 school = 2 percentage points!

(CMAT to CMAT Support)

Section 48 Grade	Diocesan Schools
Outstanding	22
Good	23
Requires Improvement	1



The School Improvement Strategy

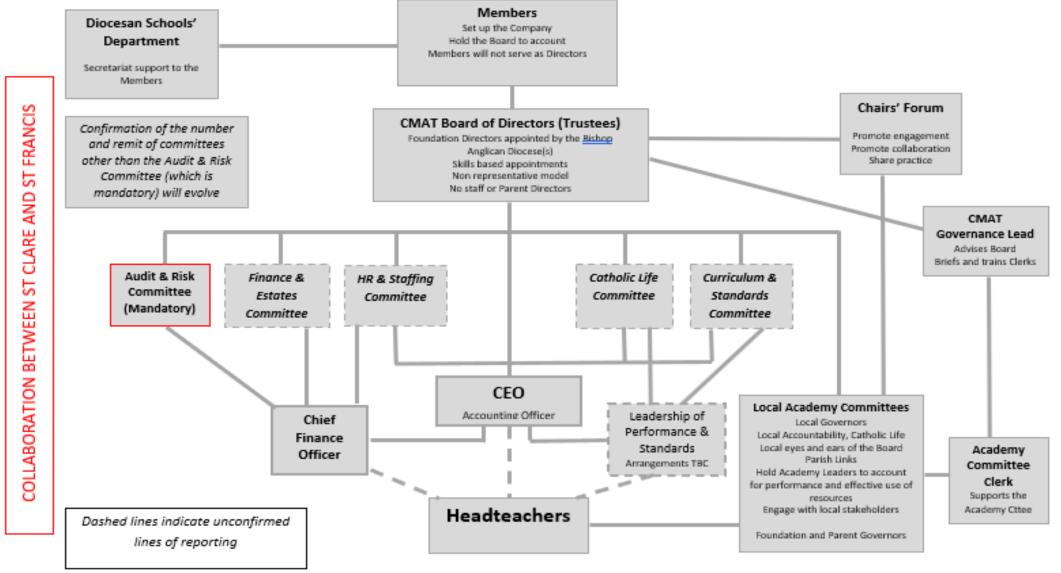
- Profile of schools and existing school improvement support
- Evidence around School Improvement in Effective Trusts
- Vision for school improvement and key principles
- Monitoring and evaluation, including four phase model
- CPLD provision
- Shared capacity
- School improvement workforce

The draft School Improvement Strategy (Version 7) will be sent out following this presentation

Feedback 5: We would welcome your feedback on the School Improvement Strategy (Version 7) document please



Catholic Multi Academy Trust Governance Structure for the Diocese of Hallam





Feedback 6: This model is based on governance arrangements for successful Catholic Multi Academy Trusts. Let us know your views and any proposals for strengthening governance and accountability.



DIOCESE OF HALLAM INITIAL SET UP GOVERNANCE TRAINING PLAN				
Training Title	Areas covered	Audience	Delivered by	When
Role of Members and holding Boards to account	Role of Members, the CMAT governance framework, relationship with Diocesan Trustees, the Scheme of Delegation, relationship with Trust Board, assessing impact and holding boards to account	Members	MAT Development Group	Autumn Term 2021
Role and responsibility of Directors and the CMAT governance framework	Role and responsibility of Directors re Company and Charity law, expectations of the Bishop, the governance framework, the Scheme of Delegation, function of committees, responsibilites in relation to safeguarding	All Directors	Winckworth Sherwood/MAT Development Group	Autumn Term 2021
Structure of CMATs, accountability, role of the CEO and relationship with Headteachers	CMAT Legal Framework, scheme of delegation, role of the Board and the CEO, accountability within the CMAT, role of the Headteacher and Academy Commitees, relationship with CEO, central CMAT functions, relationship to schools	All Headteachers	Winckworth Sherwood/MAT Development Group/Schools Dept	Autumn Term 2021
Effective Boards	Setting strategic vision, holding Senior Leaders to account, ensuring compliance, relationships with the local tier of governance, linked Directors, measuring impact including self assessment, succession planning	All Directors	External Provider/MAT Development Group	Autumn Term 2021
CMATs, Local Academy Committees and Local Governors	CMAT Legal framework, expectations of the Bishop, Scheme of Delegation, CMAT Governance framework, relationship with the CMAT Board, role of Local Academy Committees and Local Governors	All Governors	External Provider/MAT Development Group	Autumn Term 2021



Human Dignity:

Every person is made in the image of God and has an inalienable dignity that gives rise to human rights.

People are always more important than things and must never be treated as mere instruments.

All people, all races, and all human cultures, are equal in dignity.

The human family is one because we are all children of the one God.

The Common Good:

We are called to work for social conditions that allow every person and group to meet their needs and achieve their full potential.

Every group in society should take into consideration the rights and legitiamte aspirations of other groups, and also the well being of the whole human family.



The Catholic MATs
Scheme of Delegation will
mirror Catholic Social
Teaching

Children and young people at the heart of decision-making

Solidarity:

Human beings are social in their very nature - we reflect the image of a Trinitarian God.

We need each other and can only grow, flourish and achieve our potential in relationship with one another.

Our salvation is tied up with that of each other. We are responsible for one another. Solidarity is a firm and persevering committment to the common good.

Subsidiarity:

Decision making should be kept as close as possible to the grassroots - those most directly affected by a decision should have a key say in it.

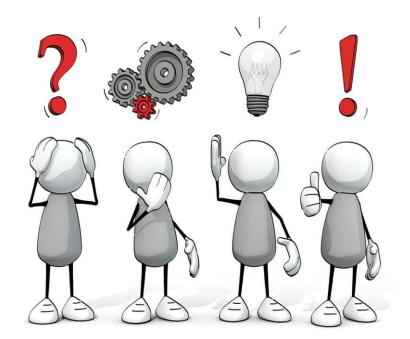
Larger or more overarching groups should only get involved to assist individuals and smaller groups if they are unable to achieve something by themselves.

Sometimes the efforts of smaller groups need to be coordinated for the sake of the common good.



DEVELOPING THE GOVERNANCE ARRANGEMENTS

Feedback 7: How we make the governance arrangements work for our CMATs is in our hands (subject to being fully compliant of course!). The work is scheduled for the Autumn Term. How would you want to be involved with Directors in taking this forward?





MANAGING CMAT FINANCES

INTEGRATED CURRICULUM AND FINANCIAL PLANNING

- The Department for Education (DfE) has begun to strengthen its emphasis on the links between Integrated Curriculum and Financial Planning (ICFP), effective resource management and efficient financial management.
- Only by systematically analysing all aspects of the educational provision within an Academy can we ensure that curriculum planning balances the needs of the pupils with the resources available.
- The main aspect of this approach is to review the education provision, be it number of form groups, mixed year groups or number of subjects offered in key stages 4 and 5, and matching the number of teachers and support staff required to deliver a successful curriculum offer within the confines of the funding available.
- The business support function will focus on the resources needed to safely operate and administer the running of an academy to deliver the curriculum along with the physical resources to support both curriculum and business operations.



Regulation

Legal Form:

- Company Limited by Guarantee –
 Company Law
- Exempt Charity Charity Law

DFE and EFA Regulation:

- Articles of Association
- Academies Financial Handbook
- Master Funding Agreement
- Accounts Direction

Educational Standards:

- OfSTED
- RSC (DfE)
- DCI

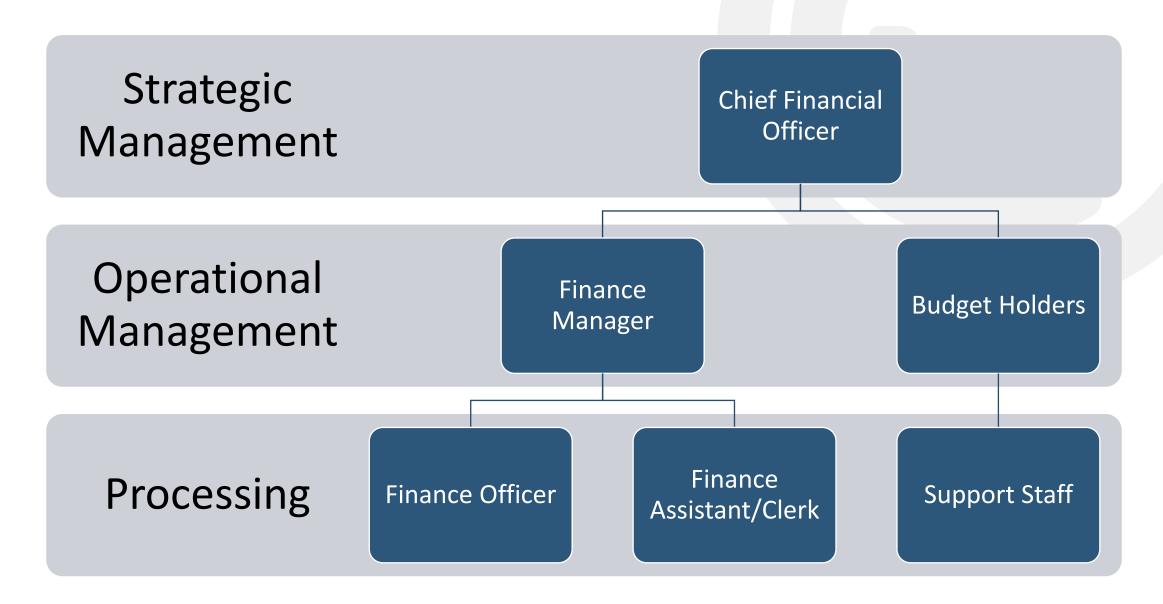






Internal Regulation:

- Canon Law
- Financial Regulations
- Scheme of Delegation
- Financial Framework
- Operating Framework
- Financial Policies
- Procurement Guide
- Risk Management Framework





THE CMAT DIVIDEND

Current Services

- School Improvement SLAs between Schools & Teaching Schools
- Chaplaincy
- Accountancy and Finance
- HR In-house and SLAs
- Estates Management
- IT Management
- Administration
- Individual Arrangements

CMAT Services

- School Improvement Co-ordinating Staff within Schools & Teaching Schools
- Chaplaincy
- Accountancy and Finance
- HR In-house and SLAs
- Estates Management
- IT Management
- Administration
- Joint Strategy



LOOKING AHEAD

Date	Milestone Title	Description or Activity
30/06/2021	Companies set up	Directors appointed and registered at Companies House.
16/07/2021	Due Diligence requests received	MAT Devt Group works on due diligence to support academy orders and transfer requests
21/07/2021	Diocesan Pilot Fund Grant Received	£100,000 grant to Diocese of Hallam for set up of new CMATs
21/07/2021	Letters of Intent deadline	All letters of intent to be signed and returned
Autumn Term 2021	Legal Work	Academy conversion and transfer work underway
13/09/2021	RSC Headteacher Board	Updated project plan, costings, CMAT 3 year financial plans and applications for academy orders and transfers. Trust Capacity Fund application submitted for each CMAT.
13/09/2021	Shared Services	Proposals for shared services start to be developed and mapped. Procurement of Finance systems with training for staff to follow
20/09/2021	Announcement of RSC decision	Communication to schools, parents, parishes, local authorities, trade unions
20/09/2021	Governance Training	Start of series of training events for Members, Directors and Local Governors
October 2021 (4 wks)	Consultation on Academy Conversion	Schools receive consultation materials and consultation takes place during 4wk period.
31/10/2021	Governing Body Resolutions	Schools pass resolutions to convert/transfer to new CMATs
01/11/2021	Trade Union consultation	Meetings with regional reps to discuss TUPE consultation
December - February 2021	Training for Staff	Training for staff on new finance systems
13/01/2022	TUPE Consultation	TUPE consultation commences for 4wk period
01/03/2022	CMATs Open	Phase 1 Schools Join



Diocese of Hallam
Note: Bishop Ralph has extended the date by when Letters of Intent should be signed and returned – this is now the end of the Summer Term.

YOUR FEEDBACK IS IMPORTANT – IT WILL MAKE A DIFFERENCE

Complete form by 12.07.21

Send back to

Cecilia Emery

cemery@hallam-diocese.com



Feedback reviewed by Directors and MAT Steering Group



Feedback shapes planning for Governance Work



Governance arrangements are developed during Autumn Term 2021

- Complete and return the form all comments will be reviewed and we will respond
- Comments made in the chat room will be reviewed and we will respond either by updating the FAQ or on an individual basis as appropriate



The Blessing of St. Francis of Assisi

The Lord bless us and keep us.

May He show His face to us and have mercy.

May He turn His countenance to us and give us peace.

The Lord bless us!

Amen

Blessing of St. Clare of Assisi

May Almighty God bless us.

May He look upon us with the eyes of His mercy

and give us His peace.

May He pour forth His graces on us abundantly;

And in heaven may He place us among His Saints.

Amen







"By working together, we can create something bigger and better than we could do separately"