**Relief Cleaner**

**St Francis Xavier Catholic Primary School**

Roberts Road, Balby, Doncaster, DN4 0JN

**Tel:** 01302 344678

**Web:** [www.xavier.doncaster.sch.uk](http://www.xavier.doncaster.sch.uk)

**Email:** sarah.cahmore@francisxavier.co.uk

**Executive Headteacher**: Mrs B. Nesbit

**Chair of Governors:** Mrs A. Dews

**Head of School:** Mr J O’Connor

The governors are seeking to appoint a Premises Staff to join our team

**Salary: LW+ - 10 hours per week (15:30 to 17:30 Mon to Fri)**

**this includes working through school holidays**

The successful candidate will:

* Have good communication skills
* A good understanding and commitment to working within Health & Safety legislation
* Be willing to undertake any training required
* Have a flexible approach to work
* Be a team player with the ability to work individually using their own initiative
* Have high expectations of themselves and others

To have previous experience of school cleaning procedures would be an advantage

We can offer:

* Supportive staff
* a commitment to you and your professional development
* opportunities to engage with partner schools;
* a Governing Body committed fully to supporting all staff in order to drive and sustain school improvement
* Wonderful and well behaved children
* A lovely environment to work in

To request an application pack, which includes the CES application form, job description and person specification then please email Sarah Cashmore ([sarah.cashmore@francisxavier.co.uk](mailto:sarah.cashmore@francisxavier.co.uk))

The CES application form must be completed as agreed by the Diocese of Hallam.

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**Required for immediate start**

* **Closing Date: Thursday 26th November 2020 (noon)**
* **Shortlisting: Thursday 26th November 2020**
* **Interviews: Monday 30th November 2020**

The Governing Body is fully committed to safeguarding and to promoting the safety and welfare of all our young people. There is a firm expectation that all staff will be accountable in sharing this commitment actively. The post is subject to an enhanced DBS check and is subject to barred list checks plus completion of a full application form

This post is to clean a designated

area of the building in accordance

with the work specification and to

the standard set by the supervisor.